

### McNally Bharat Engineering Company Limited

CIN: L45202WB1961PLC025181

Corporate Office: Ecospace Campus 2B 11F/12

New Town, Rajarhat, North 24 Parganas, Kolkata 700160

Telephone +91 3344591111

Email: mbe.corp@mbecl.co.in Website: www.mcnallybharat.com

Registered Office: 4 Mangoe Lane, Kolkata-700001

May 31, 2023

# **TO WHOM IT MAY CONCERN**

# Mandatory Update of PAN, KYC & Nomination details

This is a gentle reminder to all Shareholders holding shares in physical form to mandatorily update their PAN (Permanent Account Number), KYC (Know Your Customer) and Nomination details with the Company's Registrar and Share Transfer Agent (RTA) pursuant to SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023.

In terms of SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 issued by SEBI in this regard, it has been made mandatory for each holder of physical securities to furnish his/her PAN, address, email id, mobile number, bank account details, specimen signature and nomination to the Company's Registrar and Share Transfer Agent (RTA) or to the Company.

The Folios wherein any one of the aforesaid document/information is not available on October 01, 2023 shall be frozen and such shareholder will not be eligible (i) to lodge grievance or avail service request from the RTA; and (ii) for receipt of dividend (only electronic payment to be made from April 01,2024). Additionally, such shareholders are requested to ensure that their PAN is linked to Aadhaar by June 30, 2023 or any other date as may be notified by the Central Board of Direct Taxes to also avoid freezing of their folio(s).

In view of the above, shareholders holding shares in physical form are requested to furnish/update PAN, KYC details and Nomination immediately to the Company/RTA in the filled-in forms (as detailed below) to ensure that their folios are not frozen. All the required forms are available on Company's website <a href="https://www.mcnallybharat.com">www.mcnallybharat.com</a> as well as RTA website <a href="https://www.mcnallybharat.com">www.mcnallybharat.com</a> as well as RTA website

[McNally Bharat Engineering Company Limited is under Corporate Insolvency Resolution Process as per provisions of the Insolvency and Bankruptcy Code, 2016. Its affairs, business, and assets are being managed by the Resolution Professional, Mr. Ravi Sethia, appointed by the Kolkata Bench of the Hon'ble National Company Law Tribunal vide Order dated 26 August 2022 (Order published on 2 September 2022) under the provisions of the Code.]



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Sl.	Particulars	Form No.
No.		
1.	Request for registering PAN, KYC details, changes/updates therein	ISR - 1
2.	Confirmation of Signature of securities holder by the Banker	ISR – 2
3.	Registration of Nomination	SH - 13
4.	Variation of Nomination, if any	SH - 14
5.	Declaration Form for Opting-out of Nomination, if any	ISR – 3
6.	Cancellation of Nomination, if any	SH-14, ISR - 3

An early action from the Shareholders is hereby requested as SEBI has advised RTAs not to entertain any service request and the account wherein the above details are not available, **shall be frozen on and from October 01, 2023 as per above Circular.** 

For any further clarification, please feel free to contact:

Mr. RAVI BAHL, Compliance Officer

Maheshwari Datamatics Pvt. Ltd., Registrar & Share Transfer Agent

23, R.N. Mukherjee Road, 5th Floor, Kolkata – 700001

Email: mdpldc@yahoo.com

Intimation with respect to above Circular has been sent to Shareholders on April 29, 2023 by registered post at their address registered with the RTA.

If you have already submitted the documents for updating KYC or have dematerialized your physical securities, please do not submit the documents again.

# For McNally Bharat Engineering Company Limited Indrani Ray Company Secretary

Cc: Mr. Ravi Kumar Bahl, Compliance Officer, Maheswari Datamatics Private Limited

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